

GRADUATION APPLICATIONS

To graduate, students must submit a formal application for graduation through ArgoExpress. In some unique instances, students may submit a paper application to the Registrar's Office. Students should work closely with their academic advisor on course selection to ensure that course requirements for graduation are met; however, each student retains ultimate responsibility for meeting all graduation requirements. The formal application deadlines for graduation are listed on the Registrar's Office webpage and on the Academic Calendar.

Late applications will not be processed for graduation unless they receive approval from the Registrar. The graduation fee is assessed for each individual degree.

Applications should be submitted through ArgoExpress. All applications must be completed after a final DegreeWorks plan has been noted as 'active and locked' with assistance of the academic advisor. Application fees must also be paid at the time of submitting the application through ArgoExpress. If there is no 'active / locked' plan for curriculum completion saved in DegreeWorks, a formal and final degree audit cannot be processed. It is the responsibility of the student and the academic advisor to ensure the 'active and locked plan' is complete prior to submission of the online graduation application. Incomplete applications will not be processed.

Graduation Application Fee:

- \$90.00 per degree (additional \$10 for dual degree)

Graduation Application Deadlines

Graduation Month	Priority	Deadline
December	February 15	April 15
May & August	April 15	October 15